

# CHICAGOLAND GEMS & Minerals Association Show

Date: \_\_\_\_\_

## CGMA Annual Show

**Please Print:**

Name \_\_\_\_\_ Club \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ -

**E-Mail** \_\_\_\_\_

**Note:** Please send future notifications to me by e-mail.  YES  NO

**Description of exhibit:** Mineral  Lapidary  Educational   
Fossil  Jewelry  Other \_\_\_\_\_

My exhibit is composed of \_\_\_\_\_ cases. Use form for several cases if needed.

I will bring my own case: YES  NO  Width \_\_\_\_\_ Inches (side to side)  
Depth \_\_\_\_\_ Inches (front to back)  
Height \_\_\_\_\_ Inches

I will require: Table space \_\_\_\_\_ Floor space \_\_\_\_\_  
I will need electricity \_\_\_\_\_ (limit 150 watts). Exhibitor furnishes own extension cord & light.

I wish to borrow a CGMA case \_\_\_\_\_. Size requested: Large  Small   
(The limited number of cases available will be assigned on a first come basis)

I will set up my exhibit on Friday PM \_\_\_\_\_ Saturday AM \_\_\_\_\_  
(12PM to 7 PM) (7:00 - 9:30 AM)

**AGREEMENT OF EXHIBITOR:**

**I have read the guidelines as set forth by the CGMA, on the reverse side of this form and agree to abide by them.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please return this application to the exhibit chairman before **May 10, this year**. For more information, call Karen Nordquist at 708-603-2102. We look forward to seeing you and your display. Thank you for your participation.

Karen Nordquist  
315 N. La Grange Road #808  
La Grange Park, IL 60526

# CHICAGOLAND GEMS & MINERALS ASSOCIATION

## Guidelines for exhibitors

1. Read these guidelines before filling out the application form on the reverse side.
2. Keep one copy of this guideline/application form for your reference for the show.

**Registration & Badges:** The exhibitor must check in at the registration booth before setting up the exhibit. He/she will be given the exhibit location number, a security card for each case in the exhibit and exhibitor badges. An exhibit badge authorizes free admission to the show. There will be a maximum of two (2) badges per exhibit regardless of number of cases or number of contributors to the exhibit. The names for each badge must be printed on the application form.

**Installation & Removal:** Exhibits may be set up on Friday between 12 PM and 7 PM or on Saturday morning from 7:00 to 9:30 AM. Exhibitors needing electricity must provide their own extension cords. All exhibits must remain intact until after the show closes on Sunday at 5 PM. Each exhibitor must have his exhibit removed by 7:00 PM on Sunday. Each exhibitor will need to have his exhibit security card in order to remove his exhibit from the hall. No exhibit may be opened during the show without the express consent of the Show Chairman or Exhibit Chairman.

**Restrictions:** Exhibit spaces may only be used for the exhibits described in the application and only by the exhibitor submitting the application. The Chicagoland Gems & Minerals Association reserves the right to reject any exhibitor who for any obvious reason demonstrates objectionable behavior, and also to prohibit any exhibit which, in the opinion of the Show Committee, may hinder the general character and atmosphere of the show. This restriction includes, but is not limited to, materials and printed matter of a political or unauthorized commercial nature. There is to be no merchandizing at your exhibit space. In the event of such rejection, the CGMA, its members, officers, or authorized agents will not be liable for any exhibitor expenses incurred.

**Security & Liability:** The CGMA will furnish around the clock security in the exhibit buildings and will take all reasonable and expected precautions to protect the property of each exhibitor. However, it is mutually agreed that the CGMA, its members, officers, authorized agents, and the Kane County Fairgrounds, shall not be liable to any exhibitor for the loss, damage or destruction of his exhibit or personal property or injury to his person. All such claims are expressly waived by the exhibitors. As a security measure each exhibitor agrees to lock his exhibit cases.

**Cases:** The CGMA has a limited number of cases available for exhibitor use. These cases do not have lights. The small cases measure 24" wide, 24" deep with a rear height of 14" and a front height of 5 1/2 ". A few larger cases measure 49" wide, 25" deep with a rear height of 9" and a front height of 5". Exhibitors must furnish their own lining and lock. Please indicate on the application if you need a case. We will do our best to reserve one for you.

**Deadline for Application:** This completed application must be received by **May 10, this year**. Mail the completed form to the chairman at the address on the application form. Please complete a separate application for each exhibit.